## DEPARTMENT OF THE ARMY



US ARMY MEDICAL RESEARCH AND MATERIEL COMMAND 504 SCOTT STREET FORT DETRICK, MARYLAND 21702-5012

MCMR-ZA 17 DEC 2002

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Equal Opportunity (EO) Policy Memorandum, 2002-30

- 1. As your Commanding General, I am the EO officer for the United States Army Medical Research and Materiel Command and Fort Detrick. It is my policy to provide equal opportunity and treatment for all service members and their families without regard to race, religion, gender, color, or national origin. This policy applies to all members and their families in working, living, and recreational environments, both on and off the installation. It sustains a comprehensive effort to ensure fair treatment in the command and tenant activities, based solely on merit, fitness, capability, and potential that supports our readiness.
- 2. Commanders are responsible for sustaining a positive EO climate within their units. Managers and supervisors at all levels must establish a climate that fosters human dignity, fairness, and respect for individual goals and aspirations while eliminating attitudes, behaviors, and practices that undermine teamwork, mutual respect, loyalty and impact adversely on unit cohesiveness. Service members are the foundation of military readiness. I expect every member of this command to treat each other professionally, fairly, objectively, and with dignity and respect in all aspects of daily interaction.
- 3. Commanders will clearly inform their subordinates of the high standard of conduct they expect and take prompt and appropriate action when alleged incidents of discrimination or harassment occur. It is my hope that all complaints are resolved at the lowest possible level. However, anyone may report complaints of discrimination using the installation hotline number. The hotline number is 301-619-3333. I expect all service members and their families to uphold this policy and participate in the development of an environment that values diversity and fosters mutual respect and cooperation among all persons.
- 4. My two points of contact for the EO program are SFC Eisenman (Installation EO Advisor) at 301-619-2738 and SFC Grant (Garrison EO Advisor) at 301-619-2626.

LESTER MARTINEZ-LOPEZ

Major General, MC

Commanding